



Shillingstone Primary PTA

Augustan Avenue - Shillingstone - Blandford - Dorset - DT11 0TX

<https://www.facebook.com/shillingstoneprimarypta>
shillingstonepta@gmail.com



Shillingstone School PTA

Minutes of Meeting

2nd November 2025 2:15pm

Shillingstone School

Attendees

Andy Wright (AW)

Jasmine Young (JY)

Lillie Smith (LS)

Sophie Hibbard (SH)

Louise Croton (LC)

Lindsay Curry (LC)

Emma Worsley (EW)

Apologies Teresa Adams (TA)

Minutes of previous meeting – Checked

Matter arising from last minutes – Bank account change of signatories in progress;
NatWest email received by SH due to unrecognisable signature and will be actioned by
SH



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Agenda

- 1. Halloween Round-Up**
- 2. Xmas for Schools**
- 3. Christmas Raffle**
- 4. Christmas Bake Off**
- 5. Christmas Party**
- 6. AOB**

1. The Halloween Doughnut Sale and Disco raised £354.25.
Feedback- Overall the feedback from the disco was positive. The outside area was useful and in the summer it will be good to have activities and games outside. The younger children enjoyed the more involved games in the disco but we need to have more for the older children; which will be easier when the weather is better. Some children expected a biscuit but it was agreed that due to allergies etc, it is easier not to provide biscuits but maybe a fruit bowl could be considered for future events. The free squash will be continued.
2. The Xmas 4 Schools artwork raised £31 from 12 families. AW agreed that to increase uptake next year he will arrange for the children to produce artwork in their classes.
3. The Christmas Raffle will be held on 12th December. Parents will be invited into the school hall from 2:30pm with the raffle being held at 2:45pm. AW suggested that it will be part of the assembly and the children will be brought into the hall at 2:45pm. Tea, coffee and mulled wine will be available to parents for a donation and the cakes from the bake off will also be for sale to the parents only, with the Year 6 children's help.

Non-uniform day on the 21st November for donation of hamper prizes has already been confirmed.

There will be sessions for making up the hampers and wrapping the presents.
This has now been confirmed as 24th and 25th November 8:30am until



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10:30/45am. This will be communicated to parents and they will be invited in to help.

Cardboard boxes are needed to make up hampers – this will go in the newsletter.

The raffle tickets have arrived and will need to be sold – a rota will be put in place. It was also discussed that the tickets can be sold further afield and there should be tickets available for parents to take away and sell to family and friends. There were some suggestions of other places to sell the tickets, including the village market and the Black Cat Café. AW is also going to ask the WI to buy/sell some tickets when they are next in school

Mrs Suter has confirmed she will make a Christmas themed sponge cake to be raffled off.

There will be a prosecco 1-100 raffle on the day of the Xmas raffle and these tickets will only be sold on the day – SH to check if this is in line with gambling rules before this is confirmed.

4. Christmas Bake off competition confirmed. AW to check with staff as to who will judge. It will be 50p per entry and the children have a choice of mince pie, cupcake or cookie. The leftovers will be sold at the raffle. The prize for first place is a large Grinch egg kindly donated by a parent. The PTA will buy selection boxes for the runners-up. JY has made posters and these will be in the put in the newsletter, posted on Facebook and put up in school.
5. The Christmas Party will be held on 17th December. The cost of the circus entertainers is £850. Each class will have a workshop with the circus, then lunch and in the afternoon there will be a whole school performance. Santa will be in the atrium from 10:45- 12:00 handing out the presents to the children not in the workshops. PTA to buy gin for Santa.

There was a discussion around the gifts from Santa and it was agreed with AW that books are the most appropriate option. JY already has a number of books



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and the rest will be bought from The Works. TA to provide a list of each class so the right number and type can be bought. JY already has plenty of wrapping paper and LS agreed to purchase tape.

Party food will be ordered to be delivered to school on 16th December. Last year's list will be used to help. Some food will be taken home by parents to be cooked at home. AW will ask staff what food and drink they would like to have for their table. TA to confirm staff numbers for the day. AW confirmed that the school's crockery can be used which cuts down on disposable plates. JY to purchase Christmas runners, napkins and cups for the tables. 130 crackers are needed, and these will be purchased in Lidl when they are in stock by a PTA member. Foil platters are also needed. There have been several parents confirmed as helpers on the day and this will be confirmed nearer the time. JY will not be present between 11am and 2pm and JN has confirmed she will attend.

6. AOB

- The 'cupboard' needs a sort out to assess what supplies there are including tea, coffee, coffee cups etc. JY, LS and SH to do this on 13th November at 2:15pm. LS to purchase a battery operated light.
- Okeford Preservation Society kindly donated the PTA a cheque for £700. It was agreed this should be put to use and spent on something the school needs. AW to advise.
- LS confirmed there is c.£10k in the bank account. C.£3k is needed for swimming lessons for 2 years but the general consensus was that some of the funds should now be put to use within the school. This will not only benefit the school directly, but will encourage future fundraising endeavours by a clear demonstration that the funds raised are being utilised. AW will put together a 'wish list' with help from staff. It was agreed that each class should receive £500 to spend on resources/trips/items they need according to the teachers' requests. The timings of this TBC, but it was agreed that this should happen soon starting with Jungle Class.
- Future plans for Easter bingo and Summer Fete were briefly touched upon. JY to attend a Parentkind webinar about Summer Fete preparations.



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- Next meeting TBC, possibly beginning of December to firm up Christmas plans.